



BETHEL TOWNSHIP
DELAWARE COUNTY
1092 BETHEL ROAD
GARNET VALLEY, PA 19060

Board of Supervisors

Michael J. Davey, Esq., Chairman
Michael W. Schneider, P.E., Vice Chairman
Michael D'Agostino, Esq.
Giovanna Iacono, P.E., MBA
Joseph A. Platt, Jr., P.E.

Phone: (610) 459-1529
Fax: (610) 459-2921
www.betheltwp.com

BETHEL TOWNSHIP BOARD OF SUPERVISORS
January 3rd, 2023

The Special Reorganization Meeting of the BETHEL TOWNSHIP BOARD OF SUPERVISORS was held on Monday, January 3rd, 2023, at the John L. Myers Building (1092 Bethel Rd. Garnet Valley, PA 19060).

PRESENT: Michael J. Davey, Esq., Chairman (Virtually)
Michael W. Schneider, P.E. Vice Chairman
Michael S. D'Agostino, Esq., Supervisor
Giovanna Iacono, P.E., MBA, Supervisor
Joseph A. Platt, Jr., P.E.

Dr. William Addison, Township Manager
James B. Halligan, III, Esq., Solicitor

APOLOGIES: Peter Barsz, Treasurer

OBSERVERS: Approximately 6 citizens were in attendance.

The annual Bethel Township Board of Supervisors' Reorganization Meeting held on January 3rd, 2023, convened at 6:00 PM.

Chairman Davey called the meeting to order and called for the nomination of an interim chair.

Motion: On a motion by Supervisor Iacono, seconded by Supervisor Platt and carried unanimously, the Board appointed Michael W. Schneider as the Interim Chair of the 2023 Board of Supervisors' Reorganization Meeting.

Interim Chair Schneider asked everyone to please silence all electronic equipment and announced the presence of the recording device for the purpose of the minutes. The recording

will be deleted once the minutes are approved at the following meeting. The Pledge of Allegiance was recited.

PROOF OF PUBLICATION:

Interim Chair Schneider recognized that the Reorganization Meeting was advertised in the *Delaware County Daily Times* ahead of this meeting.

APPOINTMENT OF THE BOARD OF SUPERVISORS:

Motion: On a motion by Michael S. D’Agostino, seconded by Supervisor Platt and carried unanimously, the Board appointed Michael J. Davey as the Chairman of the Board of Supervisors.

Michael J. Davey thanked the other Board members for reappointing him as Chairman of the Board of Supervisors.

Motion: On a motion by Supervisor Iacono, seconded by Chairman Davey and carried unanimously, the Board appointed Michael W. Schneider as Vice Chairman of the Board of Supervisors.

ADOPTION OF RESOLUTIONS:

1. Resolution No. 2023-01 - Mileage Reimbursement Rate

Motion: On a motion by Vice-Chair Schneider, seconded by Supervisor Platt and carried unanimously, the Board approved Resolution No. 2023-01 setting the mileage reimbursement rate at \$0.65.5 per mile, as required by the Internal Revenue Service (IRS).

2. Resolution No. 2023-02 - Establishment of Trash/Recycling Fee for 2023

Motion: On a motion by Vice-Chair Schneider, seconded by Supervisor Platt and carried unanimously, the Board approved Resolution 2023-02 setting the trash collection fee for 2023 at \$310.00 per household.

3. Resolution No. 2023-03 – Appointment of Professional Fees for 2023

Motion: On a motion by Supervisor D’Agostino, seconded by Vice Chair Schneider and carried unanimously, the Board approved Resolution 2023-03 setting the following appointed professionals’ fees for 2023 as presented.

- | | |
|-----------------------------------|----------------------|
| a) Township Treasurer | \$18,000.00 budgeted |
| b) Township Solicitor | \$195.00 per hour |
| c) Planning Commission Solicitor | \$165.00 per hour |
| d) Zoning Hearing Board Solicitor | \$135.00 per hour |

- e) Zoning Officer \$75.00 per hour
- f) Township Engineer \$120.00 per hour
- g) Health Engineer \$3000.00 budgeted
- h) Act 537 Officer per fee schedule
- i) Animal Control Officer per fee schedule

4. Resolution No. 2023-04 – Appointment of CPA for 2022 Township and Tax Collector Audits

Motion: On a motion by Supervisor D’Agostino, seconded by Vice-Chair Schneider and carried unanimously, the Board appointed Leitzell & Economidis, PC, to audit the Township’s and Tax Collector’s financial statements for fiscal year 2022, in an amount not to exceed \$14,500.00.

5. Resolution No. 2023-05 – Adoption of 2023 Fee Schedule

Motion: On a motion by Supervisor Iacono, seconded by Supervisor Platt and opposed by Supervisor D’Agostino, the Board adopted the 2023 fee schedule with a majority vote.

6. Resolution No. 2023-06 – Act 57 Property Tax Penalty Waiver Provision

Motion: On a motion by Supervisor Platt and seconded by Vice-Chair Schneider and carried unanimously, the Board approved Act 57 Property Tax Penalty Waiver Provision as presented.

APPOINTMENT OF TOWNSHIP STAFF:

Motion: On a motion by Vice-Chair Schneider, seconded by Supervisor Iacono and carried unanimously, the Board appointed the following Township Staff, as described below.

Administrative

- i. Township Manager William Addison
- ii. Finance Director Anita Swayne
- iii. Township Secretary Jaclyn Borcky
- iv. Township Code Administrator Elana Rothenberg
- v. Code Official Barbara Cooper

Motion: On a motion by Vice-Chair Schneider, seconded by Supervisor D’Agostino and carried unanimously, the Board appointed the following Township Public Safety Personnel, as described below.

Public Safety

- i. Police Department
 - a. Police Chief (Part-Time) John Egan
 - b. Police Lieutenant John McCarthy
 - c. Police Corporals John McIntosh
Louis Stackeni, Jr.
 - d. Police Department Secretary Tyler Eckerd

- ii. Public Works Department
 - a. Highway Foreman Brett Small

- iii. Fire Department
 - a. Fire Marshal Brett Small
 - b. Assistant to Fire Marshal Craig Small, Jr.
 - c. Emergency Management Coordinator Ray Stiles
 - d. Floodplain Manager Matt Houtmann
 - e. Captain of Fire Police Robert Bardsley
 - f. Assistant Captain of Fire Police Craig Small, Jr.
 - g. Fire Police Chip Natrin
Tom Anderson

APPOINTMENT OF TOWNSHIP PROFESSIONALS:

Motion: On a motion by Supervisor Iacono, seconded by Supervisor D’Agostino and carried unanimously, the Board appointed the following Township Professionals, as described below.

- a. Solicitor Michael Maddren, Esq.
(Murphy, Maddren LTD)
- b. Right-to-Know Officer William Addison
- c. Planning Commission Solicitor Laurence Smith, Esq.
(Simon & Smith P.C.)
- d. Zoning Hearing Board Solicitor Daniel C. Van Wyk, Esq.
- e. Treasurer Peter R. Barsz, CPA
(Barsz Gowie Amon & Fultz LLC)
- f. Engineer Matthew Houtmann, P.E.
(GD Houtman & Sons Inc.)
- g. Alternate Engineer Catania Engineering Associates, Inc
- h. Electrical Inspector Len Warren *(United Inspections)*
- i. Zoning Officer Stephen J. Wasylyszyn

- j. Act 537 Officer *(GD Houtmann & Sons, Inc.)*
Mark Bryan
(Environmental Management & Consulting, Inc.)
- k. Health Inspector Michelle Fanelli
- l. Animal Control Officer Allen Strickler
(A. Strickler Animal Control)

APPOINTMENT OF TOWNSHIP COMMITTEES/BOARDS/COMMISSIONS

Motion: On a motion by Supervisor D’Agostino, seconded by Vice-Chair Schneider and carried unanimously, the Board appointed the following individuals to Township Committees, Boards, and Commissions, as described below.

- a. Parks & Recreation Board Kristina Lamia (Term to 2027) 5 Years
- b. Planning Commission George Lincoln (Term to 2027) 4 Years
Dave Tustin (Term to 2027) 4 Years
- c. Zoning Hearing Board Garry Lanahan (Term to 2026) 3 Years
Dan Van Wyk, Esq., Solicitor 1-year
- d. Sewer Authority Board Stephen Barrar (Term to 2028) 5 Years
- e. Vacancy Board Laurence Smith, Esq.
(Simon & Smith P.C.)

ADOPTION OF SALARIES AND FEES:

Motion: On a motion by Supervisor Platt, seconded by Supervisor Iacono and carried unanimously, the Board adopted the following salaries and fees as compensation for Township employees as presented.

- a. Tax Collector \$10.00 per Bethel Tax Invoice for 2023
- b. Administrative
 - i. Township Manager \$120,000.00 Annual Salary
 - ii. Finance Director \$66,000.00 Annual Salary
 - iii. Township Secretary \$18.00 per hour
 - iv. Code Enforcement Secretary \$42,250.00 Annual Salary
 - v. Code Official \$46,350.00 Annual Salary
- c. Public Safety
 - A. Police Department
 - i. Police Chief \$64,000 Annual Salary
 - ii. Lieutenant \$25.00 per hour

- iii. Corporals \$23.50 per hour
- iv. Officers \$23.00 per hour
- v. Secretary \$18.10 per hour

B. Public Works

- i. Highway Foreman \$46,800.00 Annual Salary
- ii. Highway and Maintenance Personnel
\$21.00 per hour

C. Fire Department

- i. Fire Marshal \$5,000.00 Annual Salary
- ii. Emergency Management Coordinator
\$5,000.00 Annual Salary

D. Boards and Commissions

- i. Board of Supervisors To be paid quarterly and not to exceed \$2,500.00 annual maximum, as per the PA Second Class Township Code.
- ii. Planning Commission \$200.00 per member, per year
- iii. Zoning Hearing Board \$75.00 per member and per alternate, per appeal
- iv. Sewer Authority \$200.00 per member, per year

OTHER BUSINESS

I. Township Meeting Dates

Motion: On a motion by Chairman Davey, seconded by Vice-Chair Schneider and carried unanimously, the Board of Supervisors' meetings were set for the second Tuesday of each month at 6:30 PM in the John L. Myers Building.

II. Realty Transfer Tax

Motion: On a motion by Chairman Davey, seconded by Vice-Chair Schneider and carried unanimously, the Board approved the Realty Transfer Tax, as per Resolution 1994-14, at one-half (1/2) of one (1) percent for the Township as presented.

III. Designation of *Delaware Country Daily Times* as Newspaper of General Circulation.

Motion: On a motion by Chairman Davey, seconded by Supervisor Platt and carried unanimously, the Board designated the *Delaware County Daily Times* as the newspaper of general circulation.

IV. Establishment of Bonds for Township Officials

Motion: On a motion by Chairman Davey, seconded by Supervisor D’Agostino and carried unanimously, the Board approved the bonds for Treasurer in the amount of \$2,700,000.00 and the Tax Collector in the amount of \$902,404.22.

V. Designation of PSATS Voting Delegate

Motion: On a motion by Chairman Davey, seconded by Supervisor Platt and carried unanimously, the Board appointed Michael W. Schneider, P.E. as the voting delegate for the Pennsylvania State Association of Township Supervisors Annual Conference.

VI. Depository

Motion: On a motion by Chairman Davey, seconded by Supervisor Iacono and carried unanimously, the Board designated Republic Bank as the depository in 2023 for Bethel Township’s General Fund Account, State Fund Account, Payroll Account, Escrow Fund Account, Library Fund Account, Transfer Fund Account, Fire Fund Account, Trash Fund Account, Zoning Hearing Board Account, Tax Collector- Odd Year Account, Tax Collector- Even Year Account and Tax Collector- Interim Account.

VII. Bethel Township Schedule for Holidays

Motion: On a motion by Chairman Davey, seconded by Vice Chair Schneider and carried unanimously, the Board designated the following days as Township Holidays in 2023.

- a. New Year’s Day..... Saturday, January 1st
- b. Martin Luther King, Jr. Day Monday, January 16th
- c. Easter Sunday Sunday, April 9th
- d. Memorial Day Monday, May 29th
- e. Independence Day Tuesday, July 4th
- f. Labor Day Monday, September 4th
- g. Thanksgiving Day Thursday, November 23rd
- h. Christmas Eve Sunday, December 24th
- i. Christmas Day Monday, December 25th

*Note during the 24-hour period of each designated holiday, on-duty police officers and highway personnel will receive pay at one and one-half (1 ½) times their normal hourly rate.

VIII. Ratification of Bills

Motion: On a motion by Vice-Chair Schneider, seconded by Supervisor Platt and carried unanimously, the Board ratified the 2022 bills.

IX. 2023 Assignment of Supervisor Liaison Duties

- | | |
|-------------------------------|-----|
| a. Finance | MJD |
| b. Taxes | MJD |
| c. Police | MSD |
| d. Bethel Hose Company No. 1 | MWS |
| e. Highway | GI |
| f. Buildings and Grounds | GI |
| g. Parks and Recreation | MWS |
| h. Zoning Hearing Board | JAP |
| i. Planning Commission | GI |
| j. Sewer Authority | MSD |
| k. Garnet Valley School Board | MJD |
| l. Rachel Kohl Library | JAP |

ADJOURNMENT:

On a motion by Vice-Chair Schneider, seconded by Supervisor D'Agostino and carried unanimously, the Board adjourned the 2023 Board of Supervisors Reorganization Meeting at 6:21 PM.

The next Regular Board of Supervisors' meeting will be held on Tuesday, January 17, 2023, at 6:30 PM.

Respectfully submitted,

Jaclyn Borcky